

## Important Information for Non-Degree Students

### Admission as a Non-Degree Student

- You must be age 20 or older to apply as a non-degree student for the Fall or Spring semester.
- Students not eligible to return to institutions they previously attended OR who have less than a 2.0 cumulative grade-point average are not eligible for admission as a non-degree student at CU-Denver.
- Application processing takes approximately 48 hours. You will receive notification by mail.

### Financial Concerns

- Non-degree students are not eligible for Financial Aid, most scholarships, or tuition assistance.
- Please refer to the *Schedule of Courses* for payment deadlines.
- Non-degree students who have previously earned a baccalaureate degree are classified as graduate students and assessed graduate tuition regardless of the level of the class(es) they are taking.

### Registration

- Some courses are not open for registration by non-degree students without special permission. Non-degree students should check the restrictions listed for each course in the *Schedule of Courses*.
- All persons admitted as *non-degree students* who wish to take graduate business courses must complete a course request petition available in the Graduate Business Programs office and provide copies of transcripts, verifying a 3.0 grade-point average.
- You will be academically and financially responsible for any courses for which you register. If you fail to withdraw from classes, even though you have never attended or you have stopped attending, you remain financially liable for the tuition and fees.
- If you plan to transfer non-degree credits to a degree program at CU-Denver, please check with the academic advisor for that department to ascertain the maximum number of non-degree hours that can be transferred to the degree program.
- Continuation as a non-degree student is contingent upon maintaining an overall grade-point average of 2.0 after completion of 12 or more semester hours.
- Your earned credits will appear on an official CU-Denver transcript.
- After admission, you will receive a *Schedule of Courses* and registration information under separate cover or you may call the Records and Registration office at 303-556-2389.



# Tuition Classification

Are you claiming eligibility for in-state tuition classification? Yes No

If yes, please answer the following questions. Failure to answer a question may result in being misclassified or may cause delays that could affect your chances for admission. Indicate "none" or "not applicable" (n/a), if appropriate. Month and year are sufficient for dates more than two years past. In addition to your own information, if you are under 23 years of age and not married, please give parent or court-appointed legal guardian information.

(If you are 23 or older) (If you are under 23) check one:

**Tuition Classification Information**

(Use month/day/year to month/day/year)

	You	• Parent • Guardian
Dates of continuous physical presence in Colorado	___/___/___ to ___/___/___	___/___/___ to ___/___/___
Dates of employment in Colorado	___/___/___ to ___/___/___	___/___/___ to ___/___/___
List exact years for which Colorado income tax returns were filed	___/___/___ to ___/___/___	___/___/___ to ___/___/___
Dates of extended absences from Colorado of more than two months within the past two years	___/___/___ to ___/___/___	___/___/___ to ___/___/___
Dates of active duty military service, if applicable	___/___/___ to ___/___/___	___/___/___ to ___/___/___
Dates stationed in Colorado	___/___/___ to ___/___/___	___/___/___ to ___/___/___
Dates you have had a Colorado driver's license	___/___/___ to ___/___/___	___/___/___ to ___/___/___
List exact years of Colorado motor vehicle registration	___/___/___	___/___/___
Give state in which you are currently registered to vote	_____	_____
Dates of Colorado voter registration, if applicable	___/___/___ to ___/___/___	___/___/___ to ___/___/___
Dates of ownership of any Colorado residential property	___/___/___ to ___/___/___	___/___/___ to ___/___/___
<small>(Response to this question is voluntary, will not affect the admission process, and is used only to determine (residency status).)</small>		
Date of your marriage, if applicable	_____/_____/_____	

If your parents are separated or divorced, does one of them live in Colorado? Yes No

*I hereby certify that to the best of my knowledge the information furnished on this application is true and complete without evasion or misrepresentation. I understand that, if found to be otherwise, it is sufficient cause for rejection or dismissal. I also understand that if I have not been classified a resident by the University of Colorado and have not petitioned for such a change before registration that my University tuition classification will not change until the next semester after the proper petition is approved. Proof of age and proof of local employment or additional information may be required by the Office of Admissions.*

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

Please attach a check or money order for \$25.00, payable to CU-Denver. Please write your social security number or student number in the upper left-hand corner of the check. Do not send cash. Mail to:

**University of Colorado at Denver**  
**Admissions Processing, P.O. Box 167**  
**P.O. Box 173364**  
**Denver, CO 80217-3364**

Note: Please contact an academic advisor for information about the number of credit hours taken as a non-degree student, which may be applied to a subsequent undergraduate or graduate degree program (see phone numbers below).

This application is for students who do not wish to pursue a degree at the University of Colorado at this time. If you wish to apply as an undergraduate degree student, please call the Office of Admissions at 303-556-2704 to request an application. Please see the application deadline in the *Schedule of Courses*. If you wish to apply as a graduate degree student, please contact the graduate program you wish to pursue.

<u>Undergraduate Programs</u>		<u>Graduate Programs</u>	
Business and Administration	303-556-5800	Architecture and Planning	303-556-3382
Engineering and Applied Science	303-556-2870	Business Administration	303-556-5900
Fine Arts	303-556-4891	Education	303-556-2717
Liberal Arts and Sciences	303-556-2555	Engineering and Applied Science	303-556-2870
		Liberal Arts	Call individual dept. for information
		Public Affairs	303-556-5970