

University of Colorado at Denver
Course Syllabus
(Term and year)

(Part I)

Course: (Include CU-Denver course number, credit hours, and exact course title. The high school course title *should not* appear)

Start/End Dates: (Indicate the dates of the first and last days of your class)

Days/Times: (Indicate exact class times)

Location: (Include name of high school and classroom, if known)

Instructor: (Put your complete name)

Office Hours:

Phone:

Email Address:

(Part II)

Required Textbooks/Readings:
(List by author, title, edition, publisher)

Optional Textbooks/Readings:
(if applicable)

(Part III)

Course Description: (May be taken from CU-Denver Catalog, or you may provide your own, more detailed version of the catalog description)

Course Objectives: (Indicate what students can expect to learn and what they should be able to do upon successful completion of the course.)

(Part IV)

Evaluation/Grading Procedures

This section should detail exactly how the final grade in the course will be determined. It should be specific enough so that students can compute their grade at any point in the semester, and it should include the scale you will use in grading. *Include a statement about attendance and how it figures into the final grade.*

Be clear about the types of assignments, tests, quizzes, papers students will have and how each will figure into their grade.

EXAMPLE:	Quizzes	25%
	Attendance	10%
	Assignments	20%
	Mid-Term	20%
	Final Exam	25%

Grading Scale:

90%-100%	A
80%-89%	B
70%-79%	C
60%-69%	D
-- 59%	F

(Part V)

Topics/Schedule of Activities

This section should contain a detailed list of the topics that will be covered in the course and/or a schedule (calendar) of topics, activities, assignments, tests, etc. for the course term.

(Part VI)

Special Notes: (Optional: Include here other information, policies, or procedures that pertain to your course.)