

Comment: A running head will appear at the top of the EVERY PAGE, but the words "Running head" will only appear on the title page. The page numbers are in the upper right hand corner. Some teachers do not want a page number on the title page, so ask your teacher.

The running head will have "Running head" followed by a colon and a shortened title in ALL CAPS; follow the sample exactly.

Sociological Theories: A Trans-modal Comparison of Effectiveness

Comment: The full title will be centered and in the upper half of the first page.

Jane B. Doe

Comment: Your name.

University of Colorado Denver

Comment: Institutional Affiliation.

School of Public Affairs

PAD 5000

Dr. Fake Professor

09/09/09

Comment: This is typically not found in papers for publication; this is only found in university papers being graded. Here you will place the class information, such as the overall program, course number, professor, and date you are turning it in.

Abstract

This is the abstract page. It will contain between 250-500 words. It will briefly summarize the scope, orientations, and findings of the paper. It is left justified, the only page in an APA document to be as such. This is the abstract page. It will contain between 250-500 words. It will briefly summarize the scope, orientations, and findings of the paper. It is left justified, the only page in an APA document to be as such. This is the abstract page. It will contain between 250-500 words. It will briefly summarize the scope, orientations, and findings of the paper. It is left justified, the only page in an APA document to be as such. This is the abstract page. It will contain between 250-500 words. It will briefly summarize the scope, orientations, and findings of the paper. It is left justified, the only page in an APA document to be as such. This is the abstract page. It will contain between 250-500 words. It will briefly summarize the scope, orientations, and findings of the paper. It is left justified, the only page in an APA document to be as such.

Comment: If required, the Abstract immediately after the title page. The word Abstract will be centered at the top. The body of the abstract will be left justified. It will contain a brief summary of the entire paper within 250-500 words and will be doubled spaced.

Some teachers also prefer this page to be called the Executive Summary and may have different word count requirements.

ALSO, notice how the words "Running head" do not appear on any page after the title page: only the ALL CAPS shortened title appears.

Sociological Theories: A Trans-modal Comparison of Effectiveness

Comment: The full title will be centered on the first full page. In traditional APA format, the introduction is not labeled. ALL lines will be double spaced.

This is the introduction. It is not labeled. It will conform to standard paragraph formatting with only the first line indented about 0.5 inches. In all APA documents, everything is double spaced. In this section, give the introduction to the paper.

Methods

Comment: Major section headers will be centered and in bold. Most papers will only have two levels of headings: a major section header and a sub-section, also known in APA as a Level 1 and a Level 2 header.

This is the Methodology section. This is the Methodology section. This is the Methodology section. This is the Methodology section.

Participants

Comment: Sub-section headers are left justified and in bold.

This is the section that describes participants. This is the section that describes participants. This is the section that describes participants. This is the section that describes participants.

Sub-sub-section

Comment: A sub-sub section header is indented and in bold.

This is a sub-section, should you need one. This is a sub-section, should you need one. This is a sub-section, should you need one. This is a sub-section, should you need one. This is a sub-section, should you need one. This is a sub-section, should you need one. This is a sub-section, should you need one.

Sub-sub-sub section.

Comment: A sub-sub-sub section header is indented, bold, italicized, and with a period.

This is a rare sub-sub-sub section. This is a rare sub-sub-sub section. This is a rare sub-sub-sub section. This is a rare sub-sub-sub section. This is a rare sub-sub-sub section. This is a rare sub-sub-sub section. This is a rare sub-sub-sub section.

Sub-sub-sub-sub section.

Comment: A sub-sub-sub-sub section header is indented and italicized, NOT bolded, and with a period.

This is the rarest section of them all.

References

Comment: This is centered at the top of the References page.

Baer, H. (2008). Global warming as a by-product of the capitalist treadmill of production and consumption—The need for an alternative global system. *Australian Journal of Anthropology*, 19(1), 58-62.

Comment: All sources are alphabetized based upon the author's last name.

Comment: All lines after the first are indented 0.5 inches.

Batterbury, S. (2008). *Environmental studies: A path to the future*. Denver, CO: Publishing House.

Comment: This is the format for a book.

Byrne, J., & Glover, L. (2002). A common future or towards a future commons: Globalization and sustainable development since UNCED. *International Review for Environmental Strategies*, 3(1), 5-25.

Comment: This is the format for a journal.

Improving Children's Education Taskforce. (2007). *Why we need to improve education for all*. Retrieved January 12, 2008, from <http://www.icet.org>

Comment: This is a website.